

**VEHICLE AND PROPERTY INSURANCE
UPDATE FORM**

(Fax completed form to 565-1172)

DEPARTMENT:
ADDITIONAL INSURED/LEAN HOLDER:
SUBMITTED BY:

VEHICLE

ADD **DELETE**

REGISTERED OWNER:	
YEAR	
MAKE	
MODEL	
TYPE	
VIN #	
DESIGNATOR #	
# of SEATS	
VALUE	

APPROVED BY: Mark Aston

SIGNATURE: _____ **Date:** _____

PROPERTY

ADD **DELETE**

PROPERTY OWNER:
ADDRESS:
SQUARE FEET:
TYPE OF CONSTRUCTION :
TYPE OF USE (OCCUPANCY):
BUILDING VALUE:
PERSONAL PROP/EQUIP VALUE: